**Reston Village Hall Committee & Business Meeting**

Wednesday 13th August 2025, 7.30 pm SCIO No SC050374

Chairman’s Welcome:

BW welcomed everyone to the meeting and thanked them for attending.

Attendees:

Bill Wood (BW), Carol-Anne McLeod (C-A), Lyn Warholm (LW), Jan Stringer (JS), Stephanie Patterson (SP), Kerry Simmonds (KS), Logan Inglis (LI), Anne Barrett (AB)

Apologies:

Ged Kimble (GK)

Approval of Previous Minutes:

AB proposed; SP seconded.

Matters Arising:

KS reported that the Safeguarding Policy had been redrafted, proposed, seconded, and adopted. A new Complaints Procedure is to be drafted. The remaining balance from the tables and chairs (£300) is to be used to purchase card tables before November 2025.

Conflict of Interest:

None.

Financial Report:

A statement was printed since GK was not present to deliver a financial report. The first half of the decarbonisation funding has been received. GK emailed a statement, which is attached.

Information Required by GK for the Accounts:

GK will use the bank statements to finalise the accounts, and BW will submit them to OSCR. C-A will contact GK to arrange a meeting to gather all necessary information for submission.

Report in BCA:

£27250.00 has been granted, with half received. One condition is that their logo must be used. The insurance company will be notified of the work; C-A will attend to this. The committee congratulated BW on securing this grant, which is expected to significantly benefit the premises. The proposed start date is October, with a duration of approximately 20 days, assuming continuous work. The hall may need to close during work hours, and bookings could be affected. BW will contact the contractor to discuss scheduling to minimise disruption.

Stage 3 and 4 Funding (LED Lighting):

BW mentioned that Sharon Dickinson of Scottish Energy Solar Panels might assist with funding.

Fundraising for the Hall:

The Harvest Festival is scheduled for 27th September. A meeting at SP’s house to discuss the programme will be held on Thursday, 28th August, from 7:00 to 8:00 pm. Other fundraising activities will be paused during draft-proofing in October.

Future Planned Events:

Coffee morning on 29th August, 10PM to 12 noon.

General Bookings and Hall Cleaning:

A deep clean will be arranged after draft-proofing, with a date to be set.

AOB:

Is it possible to obtain photos and a statement showcasing the quality of the new tables and chairs for the completion report?

LW suggested reviewing the website to clarify charges for hall hire.

GK has asked us to find another treasurer, and Ruth intends to step down as the named contact for Scottish Power. JS has agreed to assume this role.

Next Meeting:

10th September at 7.30 pm.