**Reston Village Hall**

**Committee & Business Meeting**

Wednesday 8th October 2025, at 7.30pm

Heather Cottage

SCIO No SCO50374

Chairman’s WelcomeBW extended a warm welcome to all attendees, expressed gratitude for their participation, and acknowledged Kerry for hosting the meeting.

Roll CallAttendees: Lynn Warholm (LW), Stephanie Patterson (SP), Logan Inglis (LI), Ged Kimble (GK), Anne Barratt (AB), Jan Stringer (JS), Bill Wood (BW), Carol-Anne McLeod (C-A), Kerry Simmonds (KS)ApologiesNo apologies were received.Approval of Minutes from Previous MeetingThe minutes of the previous meeting were proposed by KS and seconded by AB.

Matters Arising from Previous Minutes

NoneConflict of interest

None

Financial ReportGK is finalising the tax return but is waiting on invoices from Scottish Power and BT. A former committee member no longer has access to the Scottish Power account and suggested JS assist; JS agreed. GK confirmed with BW that the Music license is current and asked C-A to document all cash received. Two cash payments were received: £399.60 on June 23, 2025, and £375.00 on July 24, 2025. GK suggested a petty cash system be established to help keep a record of cash payments. GK will meet with BW during the week commencing 13th October 2025 to review the accounts. The accounts will be countersigned by both BW and C-A before being forwarded to Sharon for verification. Sharon will then advise on any outstanding requirements prior to final submission. BW thanked GK for his ongoing efforts.

Community Spaces Decarbonisation Fund ReportWork is scheduled to begin on 20 October 2025. Insulation will be delivered to the hall on this date. The contractor, after inspecting the roof space, observed daylight and recommended replacing missing slates and installing ventilation slates. LI suggested completing the roofing elements of the contract in conjunction with the installation of solar panels. BW reported that the contractor proposed a White UPVC unit for the front door of the hall, stating it would be durable and provide light to the vestibule; AB supported this proposal. The swinging doors into the hall are to be replaced with 60-minute fire doors, retaining the existing frame. The kitchen door will also be replaced with a glazed 60-minute fire door to allow more light into the kitchen. The cupboard used for storing tables and chairs will be draught-proofed by routing the bottom of the doors and adding a seal. BW requested that LW refrain from accepting additional bookings during the scheduled work period, notify all Hall users about the ongoing work, and express appreciation for their understanding.

Fundraising for the Hall

No events planned

Future Planned Events

BW hopes to have a dance in December to mark the end of the year, date to be advised. This event will be open to all. LW presented a report on future bookings (attached).General BookingsLW provided an update on general bookings.

Any Other Competent Business (A.O.C.B.)

LW received an inquiry from a contact in the Philippines regarding a booking for 100–150 people. After discussion, it was collectively decided not to respond to the request.

Card tables. Kerry has submitted the completion report concerning the funding allocated for the tables and chairs, noting an underspend of £370.00. It was indicated that this amount was originally intended for the purchase of seven card tables and a trolley. We are currently awaiting their response regarding this matter.It was agreed that AB would go ahead and order the card tables and trolley. Reston Village Hall will fund this purchase. The red desk and old card tables will be removed.

C-A will contact Sarah Campbell of Grantshouse Art Group to request the removal of their display boards and stands.AB reported that a new cleaner has been appointed, and the cleaning cupboard has been reorganised. LI noted that cleaning products and chemicals are required to be stored in a locked cupboard. The dishwasher requires levelling.The Rainbows session scheduled for 20th Oct will be moved to 27th Oct.The Scarecrow competition poster will be displayed from 20th Oct; scarecrows should be positioned by 27th Oct for judging, with voting to occur at the coffee morning on Friday, 31st Oct.On Friday, 31st Oct, the hall will be open from 6pm, with hot chocolate and sweets provided.Date of Next MeetingThe next meeting is scheduled for Wednesday, 12th Nov 2025, at 7.30pm, Harvest View, Braeheads Main Street, Reston, TD14 5LA.